**Regular Board Meeting Minutes – January 13, 2014 – 6:30 p.m.**

Present: Mayor Donald Sanford, Aldermen – Donald Lathrom, Byron McLelland and Dorothy Lanpher, City Administrator Zach McLeland, City Clerk Cindy Bowman, City Attorney Jim McConnell, Fire Chief Bill Hall, Police Chief Raymond Barton

Absent: Alderman Kenny Hoffman

Guests: Dennis Williams, Loretta Laakso, Eldon Janes and Troy Renner

Mayor Sanford called the meeting to order at 6:30 pm.

There was no one present for public comment.

Alderman McLelland moved, with a second by Alderwoman Lanpher, to approve the agenda. On voice vote, the motion carried unanimously.

Alderman McLelland moved, with a second by Alderwoman Lanpher, to approve the minutes of the December 9, 2013 regular meeting. On voice vote, the motion carried unanimously.

The treasurer’s report was given as follows:

Balance Brought Forward: $980,061.42

Deposits: $118,605.96

Checks: $105,574.59

Ending Balance: $993,092.79

Alderman McLelland moved, with a second by Alderwoman Lanpher, to accept the treasurer’s report. On voice vote, the motion carried unanimously.

Alderman McLelland moved, with a second by Alderman Lathrom, to approve the payment of the city bills. On voice vote, the motion carried unanimously.

City Administrator Zach McLeland presented Bill No. 2014-001, an amended ordinance to adopt chapter 145, Procurement Policy. Mayor Sanford ready Bill No. 2014-001 by title. Alderman McLelland moved, with a second by Alderman Lathrom to approve the first reading of Bill No. 2014-001. On roll call vote, the motion carried as follows:

AYES: 3-Lanpher, McLelland and Lathrom

NOES: 0

Mayor Sanford read Bill No. 2014-001, an ordinance to adopt Chapter 145, Procurement Policy, by title a second time. Alderman McLelland moved, with a second by Alderwoman Lanpher, to approve the second reading of Bill No. 2014-001. On roll call vote, the motion carried as follows:

AYES: 3-McLelland, Lathrom and Lanpher

NOES: 0

Bill No. 2014-001 was assigned Ordinance 563.

Loretta Laakso was present to request a refund of a special assessment on her properties located on East Chestnut Street for nuisance mowing. City Administrator McLeland stated the he and Alderman Lathrom had met with Ms. Laakso and Mr. Eldon Janes to determine the property lines and that it appears that the nuisance abatement was not done on Ms. Laakso’s property but on the adjoining property. Alderman McLelland moved, with a second by Alderwoman Lanpher, to refund the assessment in the amount of $340.00. On voice vote, the motion carried unanimously.

Alderwoman Lanpher moved, with a second by Alderman Lathrom, to appoint Troy Renner as the Clarence representative to the University of Missouri Extension Council. On voice vote, the motion carried unanimously. Alderman McLelland then moved, with a second by Alderwoman Lanpher, to pay mileage for Troy to attend the Council meetings. On voice vote, the motion carried unanimously.

The Administrator report was reviewed. Alderman McLelland moved, with a second by Alderwoman Lanpher, to purchase the additional modules for accounting software for receipts management, ACH and E-billing. On voice vote, the motion carried unanimously.

Alderman McLelland moved, with a second by Alderwoman Lanpher, to purchase two ¾” water meters and two 2” meters. On voice vote, the motion carried unanimously.

Alderwoman Lanpher moved, with a second by Alderman Lathrom, to accept the City Administrator Report. On voice vote, the motion carried unanimously.

The Police Chief report was reviewed. Alderman McLelland moved, with a second by Alderwoman Lanpher, to accept the Police Report. On voice vote, the motion carried unanimously.

Fire Chief Hall suggested that since most people use 911 the fire phone be disconnected. Alderman McLelland moved, with a second by Alderwoman Lanpher, to discontinue the use of the 699-3410 fire phone line. On voice vote, the motion carried unanimously.

Alderwoman Lanpher moved, with a second by Alderman Lathrom, to accept the Fire Chief report.

Alderman McLelland moved, with a second by Alderwoman Lanpher, to adjourn the meeting. On voice vote, the motion carried unanimously.

The meeting adjourned at 6:51 pm.

Respectfully submitted,

Cindy Bowman

City Clerk